



Thank you for choosing Dr. Lawrence Gray, Atlantic Plastic Surgery Center and The Skin Wellness Center. We are dedicated to providing the highest quality care in the areas of plastic, reconstructive and cosmetic surgery along with medical level skin-care and services.

Patients frequently need information about the various payment options and have questions about their potential insurance benefits. The following is intended to outline the financial policy of our practice and to ensure your understanding of these policies.

Financial Policy

PAYMENT IS EXPECTED FOR ALL OFFICE VISITS, SERVICES, TREATMENTS, AND PRODUCTS AT THE TIME OF EACH VISIT. For your convenience, we accept personal checks, cash, all major credit cards and optional financing plans. Atlantic Plastic Surgery participates with some insurance carriers.

The benefits paid by private insurance companies vary greatly from carrier to carrier and plan to plan. You are ultimately financially responsible for all charges whether or not paid by said insurance. Because our services are rendered to YOU, you are responsible directly to us for settlement of your account within the time limit set, regardless of the status of your insurance claim. Please feel free to discuss your bill or charges at an early date, to avoid misunderstandings. It is understood that failure to comply with this agreement would leave Atlantic Plastic Surgery Center and the Skin Wellness Center no alternative but to seek collection action.

If it is necessary for you to cancel or re-schedule your appointment, Atlantic Plastic Surgery must receive **at least 24 hour** notice of that change. There will be a \$50 fee for appointments cancelled with less than 24 hours notice.

For your convenience you may leave a message on our answering machine to cancel an appointment after hours.

Surgery Policy

The \$100 consultation fee will be applied toward your surgery if booked within 90 days. A minimum payment of \$500.00 is required before a surgery date will be scheduled. The balance due must be received 15 business days prior to your surgery date. If full payment is not received, Atlantic Plastic Surgery reserves the right to cancel your surgery.

Should it become necessary for you to cancel or re-schedule your surgery, Atlantic Plastic Surgery must receive notice of that change at least 10 business days prior to your surgery date. There will be an administrative fee of \$100 for any cancellations 10 business days prior to a surgery date. If a surgery is cancelled within 48 hrs of said procedure we reserve the right to withhold 20% of any refund that is due.

Skin Wellness Policy

The fee for a skin wellness consultation with the doctor is \$50.00 and payable when the appointment is scheduled. The fee for a skin wellness consultation with the provider is \$30.00. The consultation fee will be deducted from any procedure fee.

If you have any questions, please do not hesitate to ask for clarification.

I agree to pay all charges of Atlantic Plastic Surgery and The Skin Wellness Center not paid by insurance in consideration for medical and/or surgical benefits provided.

I have read the above and agree to the terms of this payment policy.

Signature

Date